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PREPARATORY COMMITTEE FOR THE
UNITED NATIONS CONFERENCE
ON HUMAN SETTLEMENTS
(HABITAT II)
First session
Geneva
11-22 April 1994
Items 3 and 4 of the provisional agenda
Preparations at the country level
Preparations at the regional and global level

DRAFT WORK PROGRAMME FOR THE PREPARATORY PROCESS: REPORT OF THE SECRETARY-GENERAL OF THE CONFERENCE

Report of the Secretary-General

Annexed hereto, for the Preparatory Committee's review, is the draft work programme for the preparatory process, which was distributed to all Member States on 27 October 1993, under the title "United Nations Conference on Human Settlements (Habitat II): draft action plan for the preparatory process".

GE.94-01160

PREFACE

This draft action plan lists activities necessary to support the preparatory process of the conference and to inspire the formulation and the implementation of the Global Plan of Action to be adopted in Istanbul.

The action plan is structured around three components: (a) support to preparatory activities at the country level (pp. 3-6); (b) regional and global activities including the work of the PrepCom itself (pp. 7-18); and (c) information and public awareness (pp. 20-30).

Next to each activity, the plan indicates the general objective of the activity refers to, the results to be achieved, the timing/duration of the activity, and its estimated cost. No costing is provided whenever related activities are to be carried out directly by the Habitat II Secretariat. The abbreviation "WP" means that the related costs are already absorbed by the Habitat work programme.

This is an open-ended plan. Many of its present budget figures are tentative and should be seen as such at this stage. Its structure is designed to accommodate additional ideas and suggestions from the broad range of actors and constituencies who are expected to contribute to the conference's success.

It is also important to note that Habitat has already committed staff and resources to the preparatory process. To illustrate this, an annex has been attached under the title of "1994-1995 Work Programme: Habitat II-related Outputs". Apart from these work programme activities specifically designed for the preparatory process of Habitat II, ongoing programmes such as the Urban Management Programme, the Sustainable Cities Programme and the Support Programme for Preparing National Shelter Strategies will provide support to in-country preparatory processes.

Nairobi,
4 October 1993 - World Habitat Day

I. SUPPORT TO PREPARATORY ACTIVITIES AT COUNTRY LEVEL

Objective	Activity	Sub-activity	Results	Timing	Estimated Cost
1. To improve human settlements policy by strengthening participatory processes for decision-making.	Motivate a multiplicity of actors besides government agencies to participate and lead the preparatory process at different levels.	1. Encourage a broad-based national preparatory process through country consultations and country coalitions	1. Wide participation in the preparatory process	October 1993 - April 1994	
		2. Support community consultations	2.1 Community action plans are formulated and adapted by communities in collaboration with local authorities and NGOs 2.2 Best-practices in community-based initiatives for improvement in settlement conditions and management are identified and disseminated 2.3 Wide participation in the preparatory process	March 1994 - June 1996	$2,500,000 ($25,000 per country)
		3. Support city and inter-city consultations initiated by Mayors, local government authorities, civic leaders, private sector interest groups, women's groups, CBOs, NGOs etc.	3.1 Awareness is raised and participation amongst all stake-holders mobilized 3.2 Revision of city policies and regulatory environment for improved urban management influenced 3.3 Real needs of communities are reflected in city planning 3.4 Best practices are identified and disseminated 3.5 Wider role and a contribution by the private sector is encouraged 3.6 Local urban Agenda 21s are adopted	November 1993 - June 1996	$3,000,000 ($30,000 per country)

Objective	Activity	Sub-activity	Results	Timing	Estimated Cost
		4. Support consultations initiated by professional organizations	4.1 New professional roles are identified in the context of Habitat II objectives and themes 4.2 Improved training curricula introduced 4.3 Professional contributions made to the national preparatory process	March 1994-June 1996	$1,500,000 ($15,000 per country)
		5. Support to document and disseminate best-practice	5.1 Global Plan of Action is inspired and strengthened by successful local models	Oct. 1994-June 1996	$1,000,000 ($10,000 per country)
		6. Support policy option studies on critical issues affecting shelter improvement and urban management	6.1 Policy analyses and reviews as the basis for policy debates and dialogue on shelter and settlement management issues at national and local levels 6.2 Improved policies and strategies	March 1994-June 1996	$1,150,000 ($11,500 per country)
		7. Convene a consultative group on in-country preparatory activities	7.1 Focus of activities of country coalitions developed based upon experience to-date 7.2 Strategies for country activities and preparations for use by different interest groups developed	January 1994	$100,000

Objective	Activity	Sub-activity	Results	Timing	Estimated Cost
2. To improve understanding of human settlements policies and their relationship to broader social and economic development issues.	Support to countries in identifying and formulating a set of policy-sensitive urban indicators.	8. Conceptual development and field testing of urban indicators in selected countries	8.1 A set of policy related urban indicators for performance assessment of the urban sector relating to the theme "Sustainable Human Settlements in an Urbanizing World" 8.2 Report the second session of the Preparatory Committee for Habitat II based on the findings of country surveys 8.3 A report on urban and national infrastructure systems indicators	Oct.1993 - June 1996	
		9. International Expert Group Meeting on urban indicators*	9.1 A report to the first session of the Preparatory Committee for Habitat II		$800,000*
		10. Measurement of Housing Indicators	10.1 Improved national capacity for regular monitoring of the housing sector 10.2 A set of internationally comparable data based on empirical information to facilitate sharing of knowledge and understanding best-practice at the city, national, regional and international levels 10.3 A comparable set of data provided for Habitat II country reports relating to the theme "Shelter for All" facilitated	Nov. 1993 - June 1996	$1,500,000 ($15,000 per country)

Objective	Activity	Sub-activity	Results	Timing	Estimated Cost
	Support to countries in the application of a set of policy-sensitive housing indicators.	11. National and city consultations on housing sector performance	11.1 Identified impacts of policies on the performance of the sector based on empirical findings 11.2 An on-going policy review and a policy dialogue involving all stake-holders 11.3 Results that are internationally comparable for global dissemination and policy research	October 1993 -1996	$500,000 ($5,000 per country) **GRAND TOTAL $12,000,000**

* The International Expert Group Meeting ($50,000) will be paid from the Work Programme of UNCHS (Habitat).

II. REGIONAL AND GLOBAL ACTIVITIES

Objective	Activity	Results	Timing	Estimated Cost
1. STATEMENT OF PRINCIPLES AND COMMITMENTS AND GLOBAL PLAN OF ACTION				
1. Achieve global agreement on Statement of Principles and Commitments and Global Plan of Action.	A background paper on the Statement of Principles and a proposed format for the Global Plan of Action are prepared and transmitted to all member States for review and discussion at PrepCom I.	Governments examine the secretariat's documentation and, at PrepCom I, issue instructions on the preparation of draft Statement of Principles and Global Plan of Action for PrepCom II.	Sept 1993 - April 1994	$20,000
	Draft Statement of Principles and Global Plan of Action are prepared and transmitted to all member States for review and discussion prior for review and discussion at PrepCom II.	Governments issue instructions to the Secretariat for the preparation of final drafts of both documents for adoption at the conference.	March 1995- May 1995	$100,000
	Final drafts are prepared and sent to Member States for review prior to the conference.	Statement of Principles and Commitments and Global Plan of Action are adopted by the conference.	April 1995 to June 1996	$100,000
2. Convening of a high-level advisory committee for Habitat II	A group of eminent persons is identified and invited to serve in an advisory capacity to the Secretary-General of the conference	Additional intellectual guidance is provided to the Habitat II Secretariat	October 1993- December 1993	$ 70,000
3. Obtain inputs from international agencies and NGOs	UN agencies, Intergovernmental organizations, Regional Commissions, Development banks, NGOs and major groups are invited to provide inputs for the preparation of the Principles and Commitments and the Plan of Action.	The formulation of Statement of Principles and Global Plan of Action is supported by the inputs of a broad-based international constituency	December 1993 to December 1994	

Objective	Activity	Results	Timing	Estimated Cost
1. STATEMENT OF PRINCIPLES AND COMMITMENTS AND GLOBAL PLAN OF ACTION				
	Seek inputs to the Statement of Principles and Commitments and draft Plan of Action at international and regional forums of governments, NGOs, professional organizations, city leaders and other bodies and seek their inputs.	Substantive contributions are provided from the non-governmental community	December 1993 to December 1995	$ 60,000
4. Follow intermediate results of in-country work on urban and shelter indicators	Five regional meetings to review shelter sector performance indicators based on country experiences	In-country experience is reviewed on a comparative basis and fed in the preparatory process	April 1993 to June 1996	$200,000
	Three regional meetings to assess the compatibility and policy-sensitivity of urban indicators	In-country experience is reviewed on a comparative basis and fed in the preparatory process	December 1993 to December 1995	$150,000
5. Provide adequate secretarial support to the negotiating process	Organize the sessions of PrepCom I and II Ensure timely distribution of official documentation	Substantive sessions of the PrepCom are utilized efficiently and productively	October 1993 to April 1995	

Objective	Activity	Results	Timing	Estimated Cost
2. MAJOR REVIEWS				
The conference conducts four major reviews on: (a) Trends in policies and programmes undertaken by countries and international organizations to implement the recommendations adopted by Habitat: United Nations Conference on Human Settlements (b) Implementation of the Global Strategy for Shelter to the Year 2000 and recommendations for the attaining of its objectives by the target date (c) Contribution of national and international action in the area of human settlements to the implementation of Agenda 21 (d) Current global trends in economic and social development as they affect planning, development and management of human settlements, and recommendations for future action at the national and international levels.	1. A consolidated issue paper is sent to all governments for review and discussion at PrepCom I. 2. Intermediate draft reports on the four major topics are sent to all Member States for discussion at PrepCom II. 3. Draft final reports on the four major topics are sent to all Member States as back ground for the conference discussions	1. Governments examine the Secretariat's proposal and issue instructions at PrepCom I on the timing and development of the four major reviews. 2. A conceptual and informative basis is provided for the formulation of the Statement of Principles and the Global Plan of Action. 3. Reviews are produced and disseminated as background to the conference deliberations.	15 February 1994 - 22 April 1994 15 February 1995 - 26 April 1995 15 March 1995 - 14 June 1996	$ 20,000 $500,000 $100,000

Objective	Activity	Results	Timing	Estimated Cost
3. COLLABORATION WITH UNITED NATIONS ORGANIZATIONS AND AGENCIES				
Active involvement of UN Agencies in the preparatory process.	1. Arrange interagency meeting on Habitat II to: - introduce documentation - define terms of interagency cooperation, including specific joint activities - seek future contributions of papers and background material on Habitat II themes - arrange for joint review of future draft documentation. - seek secondment of agency staff to the Secretariat of Habitat II 2. Arrange regular interagency meetings at convenient times and locations, e.g.: - at ECOSOC - at Commission for Sustainable Development - at General Assembly	1. Establishment of an informal interagency Committee composed of all agency Habitat II Focal Points. 2. Future implementation of Global Plan of Action is undertaken through improved coordination. 3. Joint programmes on issues within agency mandates and Habitat II themes and assistance to countries through special projects, during and after the Conference preparatory process.	April 1994, PrepCom I April - may 1995, PrepCom II July '94, July '95 May '94, May '95 November '94, November '95	None

Objective	Activity	Results	Timing	Estimated Cost
4. COLLABORATION WITH THE REGIONAL COMMISSIONS				
Establish partnerships with the Regional Commissions in the preparatory process	1. Provide inputs at the regular sessions of the Regional Commissions and their relevant Committees to promote Habitat II Agenda:	Regional Commissions designate focal points and design Habitat II action plans.		$50,000
	a) ECE - 54th Session of the Committee on Human Settlements	a) Definition of the Committee's contribution to the preparatory process	September 1993	
	b) ESCAP - First Session of the Committee on Environment and Sustainable Development.	b) Committee refers to Habitat II in its recommendations and future programme	September 1993	
	c) ESCAP - Ministerial Conference on urbanization.	c) Political commitment to the Urban agenda in the Asia-Pacific region	October 1993	
	d) Latin America - Ministerial meeting on Human Settlements.	d) Launching of Habitat II in Latin America/Caribbean region. Political commitments to Habitat II preparatory process and mobilization of further regional and national action.	November 1993 November 1993	
	e) ESCWA - 17th session of the Commission	e) Political commitment to Habitat II and Commission resolution to mobilize regional and national action	April 1994	
	f) ECA - Commission session	f) Political commitment to Habitat II and Commission resolution to supplement OAU resolution to mobilize regional and national action.	April 1994	
	2. Provide financial support to the regional Commissions for attendance at PrepCom I, PrepCom II and conference	Governments and observers from all regions are briefed directly on the preparatory activities and action plans of the Regional Commissions	April 1994 - June 1996	$100,000

Objective	Activity	Results	Timing	Estimated Cost
5. OTHER GLOBAL FORA				
Present inputs and influence outputs to reflect the Habitat II agenda at Global UN meetings.	Active participation in e.g.: a) World Conference on Population, Cairo b) Global Conference on Sustainable Development of Small Island Developing Countries c) World Social Summit d) World Conference on Natural Disaster Reduction, Yokohama	The recommendations and Plans of Action negotiated at major global fora reflect the Habitat II agenda and contribute to the goals of the conference	October 1993 and onwards	WP

Objective	Activity	Results	Timing	Estimated Cost
6. COLLABORATION WITH INTER-GOVERNMENTAL ORGANIZATIONS				
Commitment at the political level for the Habitat II process and its objectives	1. Cooperate with the Organization of African Unity in the implementation of OAU resolution on Habitat II.	1. Active participation of African Governments in the Habitat II process.	October 1993	
	2. Cooperate with OECD/DAC in the preparation of substantive documentation for the second DAC meeting on urban aid in support of Habitat II	2. Renewed commitments on the part of DAC countries on aid to developing countries for the urban agenda.	1995	$20,000
	3. Present Habitat II themes and agenda to Inter-governmental Organizations (IGOs) and cooperate with them in identifying how each IGO can support the Habitat II process. - Organization of American States. - League of Arab States - ASEAN (Association of South East Asian Nations) - South Asian Association for Regional Cooperation - etc.	3. Inclusion of Habitat II in the agenda of IGOs and cooperation with the Secretariat in the preparatory process.	October 1993 onwards	$75,000

Objective	Activity	Results	Timing	Estimated Cost
7. DONORS AND THE AID PROCESS				
1. Improved flow and effectiveness in the utilization of aid to developing countries in human settlements.	Donors and recipients to review the pattern of aid and utilisation in the human settlement sector and formulate revised policies.	1. Active support of Donors in the Habitat II preparatory process.	September 1993 to June 1994	WP
	Encourage Development Banks and donors to document sound aid projects for wide distribution.	2. Lessons from these projects are used in the preparation of the statement of Principles and the Plan of Action	September 1993 to December 1995	WP
	Prepare for the pledging session at the UN General Assembly.	3. Additional contributions are generated to the Habitat II Trust Funds and for Secretariat activities	October 1993 to October 1995	WP
	Encourage Donors to support the global, regional and national preparatory process and to provide inputs to the substantive documentation for the PrepCom and the Conference	4. A variety of global, regional and national initiatives receive needed support.	September 1993 to December 1995	WP
2. Generate donor support for the preparatory of the conference	Draft action plan is sent to all governments to enable donors to contribute to specific activities	The need for supporting the preparatory process receives world-wide attention and all stakeholders have an opportunity to review a comprehensive action plan and to contribute to it according to their capacity	October 1993	
	Draft action plan is also circulated to other stakeholders at the global, regional, national and local level		November 1993	
	Revised action plan is submitted to governments for review and approval at PrepCom I		February 1994	
	Appeals are made for voluntary contributions to the two trust funds established for the conference		October 1993/onwards	

Objective	Activity	Results	Timing	Estimated Cost
8. NON-GOVERNMENTAL ORGANIZATIONS				
Enrich the quality and substance of the preparatory process by tapping the unique experience and ideas of NGOs and other major groups in the field of human settlements.	1. Work with regional and global NGOs and other major groups to enable them to prepare and implement programmes to promote Habitat II.	Strengthened capacity of NGOs and other Major Groups for the negotiation process.	September 1993 - June 1996	$800,000
	2. Provide support to NGO networks to promote Habitat II.	NGOs enabled to participate in the preparatory process.	October 1993 - June 1996	$500,000
	3. Hold consultations with NGOs on ways to promote their role in Habitat II. a) Habitat International Coalition General Assembly. b) Global Parliamentarians. c) NGOs in Consultative status (at PrepComs).	Individual groups of NGOs clearly identify their potential contributions.	September 1993 September 1993 March 1994 April 1994 - May 1995	WP
	4. Support reviews of successful NGO projects for wide distribution.	Reviews will provide inputs to documentation.	January 1994 to June 1996	$400,000
	5. Support participation of NGOs and other Major Groups at PrepComs and the Conference, as part of official delegations and as participants at the Habitat NGO Forum.	The negotiating process is enriched by the experience of NGOs and other groups.	April 1994 to June 1996	$500,000

Objective	Activity	Results	Timing	Estimated Cost
8. NON-GOVERNMENTAL ORGANIZATIONS				
	6. Initiate a global programme to support communities to identify and design community level projects for implementation in the immediate post Habitat II period.	Ensures immediate follow-up of Habitat II with concrete action.	June 1994	$200,000
	7. Provide seed support to a Committee of NGOs and Major Groups to organize the Habitat NGO Forum at Istanbul.	A Global NGO Forum is held to provide a base for NGOs to formulate their agenda for the future and to contribute to the Conference.		$100,000

Objective	Activity	Results	Timing	Estimated Cost
9. MAYORS AND CITY GOVERNMENTS				
1. Mayors and City governments are committed to cooperate regionally and globally to improve city management.	1. Mobilize international and regional organizations of cities and local authorities to incorporate Habitat II within their programmes.	1. City governments become active in the Habitat II process.	October 1993	$400,000
	2. Support and provide Habitat II inputs to global and regional meetings of cities.	2. Outputs of meetings are used in Habitat II documentation.	October 1993 to December 1995	$300,000
	3. Facilitate worldwide interchange among cities on the development of local level partnerships between Governments, cities, private sector and the people.	3. Increased awareness on how to build partnerships.	October 1993 to June 1996	$500,000
	4. Facilitate worldwide interchange among cities on the development and implementation of Local Agenda 21.	4. Active participation of people, NGOs, CBOs, private sector in improving city management and the living environment.	October 1993 to June 1996	$400,000

Objective	Activity	Results	Timing	Estimated Cost
10. BUSINESS AND INDUSTRY				
1. Business and Industry to make commitment to achieve the objectives of Habitat II.	1. Encourage private sector representation on the official delegations to PrepComs and the Conference.	1. Business becomes fully committed to the preparatory process of Habitat II and contributes to the preparation of the Statement of Principles and Commitments and the Plan of Action.	January 1993 to June 1996	
	2. Encourage the global and regional organizations of the real estate industry to be more responsive to the needs of the people and to promote the Habitat II agenda.	2. Better understanding of how the real estate industry can promote the goal of shelter for all through action by the industry and through partnerships with other actors.	October 1993	
	3. Encourage Professional engineers, Planners, architects and city managers to hold a series of seminars to evaluate technologies for infrastructure, management, service delivery.	3. Results of evaluation to be used as inputs for Habitat II documentation.	November 1993	
	4. Liaise with World Industrial Committee on Environment (within the International Chamber of Commerce) for its input to the agenda of PrepCom II and make Habitat II input to WICE conference on environmental management in 1995.	4. Habitat II preparatory process and agenda of WICE are enriched.	November 1993	
	5. Liaise with the Business Council for Sustainable Development; exchange inputs on agendas for PrepCom II and next BCSD Meeting in Thailand in 1994.	5. BCSD inputs are used in Habitat II documentation.	October 1993 to June 1996	

Objective	Activity	Results	Timing	Estimated Cost
10. BUSINESS AND INDUSTRY				
	6. Encourage multinational corporations to hold global and regional round-tables to consider specific ways in which business can become active partners in country coalitions.	6. Commitment of Business and Industry is realized at the national level.	January 1994 to June 1996	
	7. Encourage industrial research groups, marketing research groups and University business faculties to make intellectual contributions on Habitat II themes.	7. Habitat II documentation and preparatory process become more enriched.	January 1994	
	8. Encourage business to disseminate case studies of best environmental practices adopted by Business in respect of location, use of resources, waste disposal and improvement of the living environment.	8. Useful lessons incorporated into Plan of Action.	January 1994	
	9. Conduct a feasibility study for an industrial exhibition showing best solutions, in parallel with the Conference.	9. Exhibition will be source of information dissemination on best technologies.	May 1994	**GRAND TOTAL $5,175,000**

III. INFORMATION AND PUBLIC RELATIONS

Legend	Estimated Budget
◙ Awareness Raising	US $1,100,000.00
♦ Special Events	US $ 132,000.00
▲ Audio Visual	US $1,360,000.00
▼ Media	US $ 470,000.00
► Exhibitions and Graphics	US $ 290,000.00
◄ Publications	US $ 225,000.00
- Dissemination	US $ 100,000.00
○ PrepCom sessions	
Total Estimated Budget.....	**US $3,677,000.00**

Objectives	Activity	Output	Timing	Est.Cost
1. To launch Habitat II in global context.	♦ World Habitat Day 4 October 1993 provides an opportunity to announce the conference worldwide through:		**1993 4 October**	
	– World Habitat day Global Observance, New York, at UN Headquarters.	* Announcement by USG * Press Conference		WP WP
	– Using the WHD national observance, a selected 20 countries in different regions will announce the Conference.	* USG's statement		WP
	– Disseminate the announcement worldwide from New York and Nairobi.	* Press Release		WP
2. To promote initial awareness globally, regionally and nationally	▸ Production of a poster with Habitat logo in the six UN languages	* Poster	**1993 5 October 31 December**	$35,000.
	◂ Brochure promoting Habitat II in all UN languages	* Brochure: "Habitat II and You..!"		$125,000.
	– Support for translation/printing in non UN languages at country level.	* Technical and financial support		$125,000
	◂ A cumulative publication on the official records and background of Habitat II	* Book: "Habitat II: The Legislative Mandate"		$10,000.
3. Creating public awareness of Habitat II	◂ UNCHS Habitat News magazine, December issue	* UNCHS Habitat News		WP
	◂ NGOs News letter	* NGOs News		WP
	◂ Shelter Bulletin (December issue)	* Shelter Bulletin		WP
	▸ Production of 1994 Calendar of Satellite Images of Human Settlements	* 1994 Calendar		$30,000.
4. fostering country and sub-regional awareness	◙ Organize country and group of countries at the sub-regional level sharing cultural and linguistics ties. Twelve symposium will be organized worldwide.	* Start contact with the sub-region group of countries.		$20,000.

Objectives	Activity	Output	Timing	Est.Cost
	♦ ESCAP Ministerial Conference on Urbanization, Bangkok, Thailand 1-2 Nov.	* Press Release		WP
5. Consolidating the dissemination network of Habitat II	▾ Initiate contract with World Press Centre in London for electronic dissemination of Habitat II related information to worldwide network of journalists. This agreement will provide ready made network of practising journalists throughout 1994.	* Contract 94	**1994 1 January 31 March**	$10,000.
	◂ A set of guidelines for national information and public awareness campaigns	* Booklet		$50,000.
6. To foster awareness of PrepCom I and Habitat II	▴ 3 X 1 minute video spots on the theme of "Homes" 6 languages, global broadcast	* Video spots		$120,000.
	◂ 1st issue of the official magazine, Feb 94	* Habitat II Update		WP
	◂ Urban Agenda, four-page serial to be inserted in Habitat II Update	* Urban Agenda		WP
	– Press release reporting progress on preparations for Prep Com I	* Press release		WP
	♦ International Day for Women	* Wall Chart		WP
7. Promotion and Awareness raising on PrepCom I	◂ Habitat News April issue feature on Prep Com in Geneva	* Habitat News	**1994 1 April 30 June**	WP
	◂ NGO News April issue	* NGO News		WP
	▸ Production of 1995 calendar of aerial photographs of Human Settlements.	* Calendar for 1995		$30,000.
	♦ Global Conference on Sustainable Development of Small Island Developing Countries, April 1994, Barbados	* Poster * Booklet		$10,000. $10,000.

Objectives	Activity	Output	Timing	Est.Cost
8. To engage international media interest on issue of Habitat II	☼ PrepCom I – Press release prior to Prep Com I announcing agenda, country and NGO participation, etc. ▸ Exhibition "Shelter and Sustainable Development" during Prep Com I ▲ Video Screenings from countries, NGOs, UNCHS (Habitat), etc. at PrepCom I. ◂ Flier Facts about Habitat II containing background and statistics on shelter, urbanization, infrastructure delivery in six languages ▾ Media meeting at first PrepCom I invitations to selected developing countries news agencies and journalists. The encounter will focus on the role of the media in urban affairs. ◂ Photo competition launched during PrepCom I, a booklet will promote criteria for the competition. – Press release on photo competition ▲ 2 Radio Programmes: Interviews with delegates at Prep Com I – Press Release on closing of PrepCom I ◆ World Conference on National Disasters Reduction, Yokohama, Japan, 23-27 May. Video programme on human settlement and natural disaster with mention of Habitat II. ◆ World Environment Day "The Survival of the Planet Starts at Home" – Commence negotiation for broadcast series on urbanization in the 20th century.	* Press release * Exhibition *Video Screenings * Flier * Media Encounter * Booklet * Press Release * 2 Radio Programmes * Press Release * Video documentary * Booklet * Negotiation	**1994** **1 June** **30 Sept.**	WP $25,000. $30,000. $15,000. $100,000. WP WP WP WP $50,000. $10,000. $20,000.
9. To directly reach national newspaper in over 100 countries worldwide.	▾ Commence Contract with IPS or Gemini News to produce feature articles for world distribution on a wide variety of country level issues related to Habitat II.	* 3 Feature Articles		$10,000.
10. To support country level information campaign	◙ Review of country level information activities through sub-regional gathering	* Symposium for East Africa		$60,000.

Objectives	Activity	Output	Timing	Est.Cost
	◂ Habitat II Update second issue on outcomes of Prep Com I / Country coalitions report	* Habitat II Update		WP
	◂ Urban Agenda 2nd issue	* Urban Agenda		WP
	◂ Habitat News with follow up on country coalitions	* Habitat News		WP
	◂ WHD information kit 1994	* Press kit		WP
	◂ NGO News to be inserted to Habitat News	* NGO News		WP
	♦ International Conference on Population and Development, Cairo, Egypt., 5-13 September	* Exhibition		WP
	▴ One-minute video spot on World Habitat Day Theme "Our Cities Our Homes"	* Video Spot		WP
	▸ Poster on World Habitat Day Theme 1994	* Poster.		WP
	– 2 press releases on World Habitat Day message of Secretary General and Under Secretary General	* 2 press releases	**1994 1 October 31 December**	WP
	▴ Radio Programmes on World Habitat Day Theme	* 2 Radio Programmes		WP
	♦ Habitat Scrolls of Honour Awards	* 3 Awards		WP
	– Press Release announcing the recipients of Habitat Scroll of Honour	* Press Release		WP
	◙ Review of country level information activities through sub-regional gathering	* Symposium for the Middle East		*$80,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for North America and the Caribbean		$80,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for South Asia		$60,000.
	◂ Habitat II Update 3rd issue	* Habitat II Update		WP
	◂ Urban Agenda 3rd issue	* Urban Agenda		WP
	▾ IPS or Gemini News, 3 feature articles for world distribution	* 3 Feature Articles		$10,000.

Objectives	Activity	Output	Timing	Est.Cost
11. Use media interest in World Social Summit to draw attention to human settlements issues and their role in social development.	◂ Habitat News features on Habitat II	* Habitat News	**1995 1 January 31 March**	WP
	◂ NGO News Role of NGOs on Habitat II	* NGO News		WP
	◂ Shelter Bulletin report on progress for Habitat II	* Shelter Bulletin		WP
	▲ Signing of co-production contract on urbanization in the 20th century. Series of 10 video documentaries.	* Contract		$800,000.
	♦ World Social Summit, Copenhagen, Denmark, early 1995.			
	▸ Exhibition "The Home and Community" in social development.	* Exhibition		WP
	◂ Booklet on "The Home and Community" in social development.	* Booklet		$10,000.
	▲ Production of a video presentation	* Video Documentary		$100,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for Eastern Europe		$100,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for Western Africa		$100,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for Australia and The Pacific		$100,000.
	◂ Habitat II Update Background on Prep Com II and report on the World Social Summit.	* Habitat II Update		WP
	◂ Urban Agenda "Cities for the Future"	* Urban Agenda		WP
	▬ Renewal of contract with the World Press Centre.	* Contract		$10,000.
	▬ Press Release on Theme of World Habitat Day 1995 related to Habitat II Themes	* Press Release		WP
	▾ Feature articles from IPS or Gemini News Services on Habitat II issues distributed globally	* 3 Feature Articles		$8,000.
	▲ 3 X 1 minute Video Spots on "Community" in six languages for national and global / cable broadcast	* Video Spots		$90,000.
	♦ International Women's Day - Wall Chart on Human Settlements Gender Issues	* Wall Chart		WP

Objectives	Activity	Output	Timing	Est.Cost
	◂ Habitat News with Information on Habitat II Prep Com II and CHS 15	* Habitat News	**1995** **1 April** **30 June**	WP
	◂ NGO News with initiatives by NGOs for Habitat II Prep Com II	* NGO News		WP
	◂ Shelter Bulletin on Habitat II country Coalitions Progress	* Shelter Bulletin		WP
	♦ 15th Session of the Commission on Human Settlements, 19-25 April. Reporting on progress arrangements for Habitat II			
	- Press Release Opening / Closing	* Press Releases.		WP
	▸ Exhibition on CHS 15 / Habitat II Themes	* Exhibition.		WP
	▴ Radio Programmes on CHS 15	* 2 Radio Programmes.		WP
	☼ PrepCom II 26 April - 9 May 95			
	- Press Releases on Issues for Prep Com II	* Press Releases		WP
	▸ Exhibition Habitat: "20 Years After"	* Exhibition		WP
	▾ Media Encounter for journalists	* Media Encounter		$80,000.
	▴ 2 Radio Programmes (i) Interviews, (ii) Towards Habitat II, Istanbul	* 2 Radio Programmes		WP
	▴ Video Screening during PrepCom II	* Video Screenings		$30,000.
12. To draw media attention to media and its role in human settlements issues	- Launching of Media Awards for Habitat II: Announcement by Secretary General of Habitat II	* Press Release		WP
	◂ Preparation of a Booklet in six languages announcing Media Awards competition	* Booklet		$15,000.
	▾ Media Award organization at regional level and prizes. This will include awards for best video productions	* Contacts & Awards		$100,000
	▾ Feature Articles from IPS or Gemini News Service on Habitat II Issues	* 3 Feature Articles		$10,000.
	♦ World Environment Day, 5 June 95 - Video Spot on Human Settlements and Environment	* Video Spot		$12,000.
	▬ Poster for UN 50th Anniversary mentioning Habitat II (multi lingual)	* Poster		$15,000.
	▸ Poster on World Habitat Day Theme with mention of Habitat II	* Poster		WP

Objectives	Activity	Output	Timing	Est.Cost
	◂ UNCHS Habitat News	* Habitat News	**1995** **1 July** **30 Sept.**	WP
	◙ Review of country level information activities through sub-regional gathering	* Symposium for Central America		$100,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for the Far East		$100,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for Western Europe		$100,000.
	◂ NGO News	* NGO News		WP
	◂ Habitat Update	* Habitat Update		WP
	◂ Urban Agenda	* Urban Agenda		WP
	▾ Feature Articles from IPS or Gemini News Service on Habitat II related issues for worldwide distribution	* 3 Feature Articles		$10,000.
	♦ World Conference on Women, 4-15 September 1995, Beijing, China ▴ Video on Women in Human Settlements	* Video Documentary		$50,000.
	▸ Exhibition on Women and Community Development	* Exhibition		WP
	◂ Press Kit for World Habitat Day 1995 focusing on Habitat II	* Press kit		WP
	▴ One minute Video Spot on WHD theme	* Video Spot		WP
	▬ World Habitat Day - Press Release on WHD 95	* Press Release	**1995** **1 October** **31 December**	WP
	▴ Radio programme on WHD theme and Habitat II.	* Radio programme		WP
	♦ Habitat Scroll of Honour 95 - Press release announcing the recipients of the awards.	* Awards * Press release		WP WP
13. Use 50 Community Project Awards to promote Habitat II.	♦ UN 50th anniversary, 24 October ▴ Video documentary of human settlements and peace in 6 languages.	* Video documentary		$100,000.

Objectives	Activity	Output	Timing	Est.Cost
	▾ Feature Articles from IPS and Gemini News on Habitat II theme and issues.	* 3 Feature Articles		$10,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for North Africa		$80,000.
	◙ Review of country level information activities through sub-regional gathering	* Symposium for South America		$100,000.
	▸ Production of 1996 Calendar of photographs of human settlements.	* Calendar 1996		$30,000.
	◂ Habitat II Update, reports on Habitat II	* Habitat II Update		WP
	◂ Urban Agenda- City Representation in Habitat II	* Urban Agenda		WP
	◂ UNCHS Habitat News, Articles focusing on Habitat II	* Habitat News		WP
	◂ NGO News reporting on NGO role in running up to Habitat II.	* NGO News		WP
	◂ Shelter Bulletin	* Shelter Bulletin		WP
	– Press Release on WHD theme related to Habitat II theme	* Press release	**1996 1 January 31 March**	WP
	▾ Renewal of contract of World Press Centre	* Contract		$10,000.
14. Intensify publicity campaign for Habitat II	– Release for broadcast of Urbanization in 20th century series.	* Broadcast of Video Documentaries		None
	▾ Feature Article from IPS and Gemini News on country coalition for Habitat II, For worldwide distribution	* 3 Feature Articles		$10,000.
	♦ International Women's Day ▸ Wall Chart on gender issues in Habitat II	* Wall Chart		$20,000.
	▲ 3 X 1 minute video spots on civic participation in Habitat II for national and global broadcast in six languages.	* Video Spots		$120,000.
	◂ Habitat II Update on the final preparation for Habitat II.	* Habitat II Update		WP

Objectives	Activity	Output	Timing	Est.Cost
	◂ Urban Agenda on Habitat II and city managers.	* Urban Agenda		WP
	◂ Habitat News: announcing events planned for Habitat II	* Habitat News		WP
	◂ NGO News, final update on Ngo activities for Habitat II	* NGO News		WP
	◂ Shelter Bulletin reporting on country preparation for Habitat II	* Shelter Bulletin		WP
	◂ Habitat II Update, Conference issue.	* Habitat II Update		WP
	◂ Urban Agenda, Conference issue	* Urban Agenda		WP
	▬ Press Releases	* Press Releases		WP
15. To feed in a newsworthy fashion a continuous flow of information from Habitat II to local and global media.	▾ A daily newspaper during the conference reporting on the daily sessions, interviews and behind the scene negotiations. This will be done by contracting IPS or similar service to produce on daily basis.	* Newspaper: " Home, Planet, Earth		$100,000.
	▸ Exhibitions. This will be set by UNCHS Habitat, country level, NGO/CBO and private sector on the following areas ▸ Photographic panels drawn from photo competition ▸ Display of Publications ▸ Continuous Slide Projections ▸ Science and Technology	* Exhibitions		$120,000.
	▲ Film and Video Award and Screening. 1-2 days screening.	* Video Screening		$20,000
	◆ Award ceremony (Screening of winning entries prior to giving awards in one evening.	* Award Ceremony		$40,000.

Objectives	Activity	Output	Timing	Est.Cost
	- A range of follow-up promotional activities will be undertaken in the run-up to Habitat II. These will utilise existing information products and expanded distribution networks to reach a wide range of audiences. Hence additional funds for dissemination are required for both W/P outputs and new information products.	* Dissemination of all materials		$100,000.
	- Daily press briefing	* Press Briefing		WP

ANNEX

1994-1995 WORK PROGRAMME: HABITAT II RELATED OUTPUTS

1994-1995 WORK PROGRAMME: HABITAT II RELATED OUTPUTS
(all amounts in $ US)

OUTPUTS OF THE 1994-1995 WORK PROGRAMME DESIGNATED TO BE SUBMITTED TO THE PREPARATORY COMMITTEE OF HABITAT II									
OUTPUT	RB W/M	XB W/M	Consult.	Travel	C.Serv	Printing	Oth.exp	Misc.	TOTAL
Draft statement of principles and commitments for Habitat II	5.0	1.0	-	-	-	-	-	-	-
Draft Plan of Action for Habitat II	91.5	3.0	-	-	-	-	-	-	-
Review of trends in policies and programmes by countries and organizations to implement recommendations of Habitat: United Nations Conference on Human Settlements	7.0	-	-	-	-	-	-	-	-
Mid-term review of the GSS	20.5	-	18,850	12,000	-	10,000		-	40,850
Review of the contributions of national and international action in the area of human settlements to the implementation of Agenda 21	7.5	3.0	-	3,000	-	6,000	-	-	9,000
Review of current global trends in economic and social development as they affect planning, development and management of human settlements, and recommendations for future action at the national and international levels	11.5	2.0	42,000	5,500	-	12,000	-	1,500	61,000
Review of UNCHS activities since Habitat: United Nations Conference on Human Settlements	9.0	2.0	-	-	-	-	-	-	-
Global Report on Human Settlements	37.0	-	231,000	25,200	-	380,000	-	9,000	645,200
Report on the human settlements conditions of the world's urban poor	6.0	-	18,000	3,000	-	-	-	-	21,000
Financial and other assistance provided to and among developing countries for human settlements[3]	2.0	-	18,200	-	-	-	-	-	18,200
Fifteen years of training in human settlements management and development: 1990-1994	12.5	-	36,000	8,000	-	15,000	-	2,500	61,500
World-wide directory of national training institutions for human settlements management and development	20.5	-	6,000	-	-	10,500	-	1,000	17,500
Global overview of environmental infrastructure needs and provisions	16.0	12.0	21,000	-	-	-	-	2,000	23,000
Implications of new communication technologies for h.s. development	5.0	1.0	20,000	-	-	-	-	3,000	23,000
Energy, transport and the urban environment	11.0	1.0	45,000	-	-	-	-	2,000	47,000
New energy technologies for human settlements	7.0	1.0	10,000	-	-	-	-	1,000	11,000

OTHER OUTPUTS OF THE 1994-1995 WORK PROGRAMME WITH RELEVANCE TO HABITAT II									
OUTPUT	RB W/M	XB W/M	Consult	Travel	C.Serv	Printing	Oth exp	Misc.	TOTAL
Expert Group Meeting to review the draft of the second Global Report on Human Settlements	4.0	1.0	40,400	-	-	-	-	1,000	41,400
Expert Group Meeting on the first of two theme papers to be submitted at the fifteenth session of the Commission (1995)	2.0	1.0	45,000	-	-	-	-	-	45,000
Six issues *Habitat-II Update*, quarterly news bulletin for Habitat II	8.0	3.0	20,000	-	-	16,500	-	-	36,500
A series of eight radio programmes to highlight UNCHS activities and emphasize special issues related to Habitat II	-	8.0	-	-	9,600	-	-	-	9,600
Eight human settlements exhibitions for major international events	-	20.0	-	32,000	-	48,000	4,000	16,000	100,000
Photographic competition on selected human settlements topics for Habitat II	-	2.0	-	-	-	-	-	-	-
Urbanization trends and the role of cities in promoting sustainable development	6.0	2.0	-	5,000	-	8,000	-	2,000	15,000
City planning instruments and the sustainable development and management of the city and its hinterland: comparative empirical analysis	2.0	2.0	30,000	-	-	15,000	-	2,000	47,000
Expert Group Meeting on follow-up action to the report of the Executive Director on improvement of municipal management	-	4.0	45,000	-	-	-	-	-	45,000
Overview of policies and practices for sustainable land-resource management	32.0	10.0	27,000	6,000	-	6,000	-	4,500	43,500
Implementation of the programme for women's participation in the GSS[2]	1.0	-	-	-	-	-	-	-	-
Two theme papers for the fifteenth session of the Commission on Habitat II topics[3]	1.0	8.0	-	-	-	-	-	-	-
Report on women in h.s. development for the 1995 World Conference on Women[4]	2.0	-	-	-	-	-	-	-	-
Global overview of shelter conditions and trends, 1985-1995	17.0	10.0	39,000	6,000	-	6,000	-	2,000	53,000
Global overview of construction technology trends: innovations for human settlements development	8.0	2.0	25,000	-	-	5,000	-	1,000	31,000
Compendium of energy-efficient, low-polluting building materials production technologies	3.0	2.0	10,000	-	-	5,000	-	2,000	17,000
GRAND TOTAL	355.0	102.0	747,450	105,700	9,600	543,000	4,000	52,500	1,462,250

NOTES:

1. Document of relevance to Habitat II, to be prepared in-house for the fifteenth session of the Commission on Human Settlements.

2. Document of relevance to Habitat II, to be prepared in-house for the fifteenth session of the Commission on Human Settlements.

3. The titles of the two theme papers are the following: (a) "Review of national action to provide housing for all since Habitat: United Nations Conference on Human Settlements"; and (b) "Sustainable human settlements in an urbanizing world, including issues related to land policies and mitigation of natural disasters in human settlements".

4. Document of relevance to Habitat II, to be prepared for the fifteenth session of the Commission on Human Settlements and for presentation at the 1995 World Conference on Women.